

St. Luke's LifeWorks

Life Planning Mentor - Homeless Programs, Mental Health Programs and HIV Programs

Responsibilities: Provide coaching and modeling to assist participants in achieving life long learning goals.

Motivate each participant in his/her move toward self-sufficiency through life skills development, role modeling and other support. Provide both individual and group support with focus on learning and reaching goals through a learning environment. Work with team by assisting participants who might be in crisis and by making referrals to external resources. Assist in conducting house meetings. Work with Team Leader and Property Management staffs to ensure buildings are in compliance with health, safety and fire codes. Fee collections if applicable. Maintain professional boundaries.

Willingness to be trained and teach as an Adkins Life Skills Educator.

Qualifications: Associate's or Bachelor's degree in human services field preferred. Experience in human services field (2+ years) including crisis intervention, mental health, substance abuse and HIV/AIDS. Excellent judgment skills. Demonstrated problem-solving skills. Ability to respond to emergency safety/security situations. Well-developed communication and interpersonal skills. Computer literacy

with proficiency in Microsoft Office. Strong written and verbal communication skills.